

# ART APPEAL DOCUMENTS CHECKLIST 2025



For Visa Refusal or Cancellation Review – Administrative Review Tribunal (ART)

Use this quick checklist to make sure your appeal file is complete before submission.  
Each tick strengthens your case.

## Core Documents

- ☐ Decision Notification Letter – Refusal/cancellation letter from DHA with date, reference number, and reasons.
- ☐ Complete Application Record – Full copy of your visa application, supporting docs, and DHA correspondence.
- ☐ Statement of Grounds – Clear written submission explaining why the decision should be overturned.

## Updated Eligibility Evidence

- ☐ Latest skills assessment or qualification recognition
- ☐ Updated English test results (IELTS/PTE etc.)
- ☐ Employment evidence – letters, payslips, tax returns
- ☐ Health/character certificates

## Credibility & Character Documents

- ☐ Police clearance or background checks
- ☐ Employment references or statutory declarations
- ☐ Travel history or previous visa record

## Change in Circumstances / New Evidence

- ☐ New job offer or promotion letter
- ☐ Updated financial or family details
- ☐ Medical or health improvement evidence

## Country / Regional Evidence (if applicable)

- ☐ Proof of regional residence or employment
- ☐ Council registration, rent agreement, or local employer letter

## Legal / Expert Reports

- ☐ Expert or migration agent opinion
- ☐ Policy or legal precedent references
- ☐ Industry or professional verification reports

## Hardship or Compassionate Evidence

- ☐ Medical reports or dependency proof
- ☐ Financial hardship statement
- ☐ Community or character reference letters

## Compliance & Future Plan

- ☐ Statement outlining how you'll meet visa obligations
- ☐ Explanation of remedial actions taken
- ☐ Long-term education or employment plan in Australia

## Before You Lodge

- ☐ All documents labelled clearly (e.g., 01\_Decision\_Letter.pdf)
- ☐ Uploaded to ImmiAccount before the hearing
- ☐ Appeal lodged within 14–28 days of DHA decision

**Tip: Keep both printed and digital copies. Well-structured evidence can significantly increase your chances of a successful appeal.**

**Need Expert Help?**

**Aussizz Group can:**

- ✓ Review your refusal letter
- ✓ Identify missing documents
- ✓ Draft strong submissions
- ✓ Prepare you for ART hearing

 **Book your ART Appeal Consultation Today!**